

POLICIES OF COLLEGE:

1. **Budget Committee-** PDUAM, Amjonga has an active Budget Committee which looks after the entire financial issues related to the college. the purpose of this committee is to allocate an estimate budget at the beginning of every financial year and decide the upcoming expenditures. The following are the members of the committee:

Chairman.....

2. **Purchase Committee-** PDUAM, Amjonga has a Purchase Committee which looks after the entire expenditures done in the college activities. At the end of every financial year, the purchase committee submits the expenditure lists for further action by the college authority. The following are the members of the committee:

Code of Conduct-

The college has its own set of code of conducts for both its teachers and students as follows:

A. Teachers

1. The teachers should uphold the vision and mission of the College, and work for the holistic development of the students.
2. All the teachers should be punctual on the times of arrival and departure from the college as prescribed by the Govt. and college authority. They should keep the Code or Professional Ethics for University and College Teachers given by UGC.
3. The teachers hold the responsibility of maintaining the general discipline of the campus, and anything that is seen inappropriate should be reported to the Principal/ College authority.
4. They should create and maintain a friendly and helpful environment for the students both inside and outside the college campus.

B. Students

1. Students must be punctual and regular in attending classes, practical, class tests, seminar presentations, examinations etc. Failure to obtain the required attendance percentage, non-submission of assignments and unjustified absence from tests /examinations will be treated as breaching the code of conduct.
2. Students are expected to respect and honour their Principal and both teaching and Non- teaching staff of the college. They should maintain courtesy and well-behaviour in and outside the College. Students shall not, by their act or conduct, cause damage to the reputation of the institution.
3. Students must come to college in appropriate uniform with identity cards and maintain decency.
4. Smoking, chewing and spitting tobacco products or pan masala, consumption of alcohol or narcotic drugs is strictly prohibited inside the college premises. Violation of this rule will invite disciplinary action.
5. Ragging in any form is strictly prohibited. Disciplinary action will be taken against those who violate this rule.
6. Students must not damage or defacement of college property which is a punishable offence.