



## OFFICE OF THE PRINCIPAL

PANDIT DEENDAYAL UPADHYAYA ADARSHA MAHAVIDYALAYA

AMJONGA: 783124 :: DIST.: GOALPARA :: ASSAM :: INDIA

Website: [www.pduamamjonga.ac.in](http://www.pduamamjonga.ac.in) :: Email: [modelcollegeamjonga@gmail.com](mailto:modelcollegeamjonga@gmail.com)

PDUAM/TENDER/CANTEEN/2024/03

Date: 21<sup>st</sup> August 2024

To,

Mr. Rakesh Rabha,  
Vill: Harinkata Bakra, Dist: East Garo Hills  
Meghalaya – 794112

**Subject:** Letter of Intent for Award of Contract for Canteen Services at PDUAM Amjonga

Dear Rakesh Rabha,

We are pleased to inform you that after careful evaluation of your tender submission for the canteen services at PDUAM Amjonga, your bid has been selected as the most suitable. This Letter of Intent (LOI) serves to confirm our intention to award you the contract for operating the college canteen.

### Key Details of the Contract:

- **Contract Period:** One Year From 1<sup>st</sup> September 2024 to 31<sup>st</sup> August 2025
- **Scope of Work:** Operation and management of the canteen, including the provision of food and beverages to students and staff.
- **Charges:** Canteen rent of Rs 1000/- plus utility bills on monthly basis.
- **Security Deposit:** ₹10,000 before signing the contract.

### Next Steps:

1. **Acceptance of this LOI:** Please confirm your acceptance of this LOI in writing within 3 days of receipt.
2. **Submission of Security Deposit:** Arrange to submit the security deposit (₹10,000) upon acceptance of this LOI.
3. **Contract Signing:** Upon your acceptance and submission of the security deposit, we will proceed to finalize and sign the formal contract.

Please note that this LOI does not constitute a binding contract but expresses our intent to enter into a formal agreement with you, subject to the fulfilment of the above conditions.

We look forward to your prompt response and to a successful partnership.

Dr. Navajyoti Sarmah  
(Principal)

PDUAM, Amjonga

Pandit Deendayal Upadhyaya  
Adarsha Mahavidyalaya, Amjonga

